



Cabinet

Tuesday, 13 July 2021

Financial Outturn 2020/21

Report of the Director – Finance and Corporate Services

Cabinet Portfolio Holder for Finance and Customer Access, Councillor G Moore

1. Purpose of report

- 1.1. The purpose of this report is to outline the year-end financial outturn position for 2020/21, linked to the closure of accounts process and previous financial update reports and includes the in-year variances along with variances resulting from Covid.
- 1.2. The draft Statement of Accounts has been prepared and was approved by the Director – Finance and Corporate Services by 30 June 2021.
- 1.3. Due to additional work pressures as a result of Covid-19, the approval of the draft accounts is later than the usual date of 31 May. However, this is well within the statutory deadlines, which have been extended as a result of the Covid-19 pandemic, to publication of the draft financial statements 1 August 2021, with approval of the audited statements by 30 September 2021.

2. Recommendation

It is RECOMMENDED that Cabinet:

- a) notes the 2020/21 revenue position and efficiencies identified in **Table 1**, the Covid related variances in **Table 2** and approves the carry forwards in **Table 6**;
- b) approves the associated changes to the earmarked reserves as set out at **Appendix B** including the newly created Collection Fund Reserve as stated in paragraph **4.2**;
- c) notes the re-profiled position on capital and approves the capital carry forwards outlined in **Appendix C**; and
- d) notes the update on the Special Expenses outturn and loan position at paragraph 4.13 and in **Appendix D**.

3. Reasons for Recommendations

To accord with good financial governance and the Council's Financial Regulations.

4. Supporting Information

- 4.1 The Council is required to categorise its income and expenditure as either revenue or capital. The General Fund account deals with the Council's revenue income and expenditure, where spend is incurred on day to day expenditure or on items used within the year. Capital income and expenditure is included in the Capital Programme. The Financial Outturn, for both Revenue and Capital, is presented below.

Revenue Outturn

- 4.2 The net revenue position in Table 1 below shows a transfer to reserves of £8.892m (originally planned to be a transfer to reserves of £1.859m (adjusted down to £1.59m to reflect carry forward commitments) a significant net increase of £7.302m. The majority of this transfer is due to a number of high value transactions in the year relating to Covid; £7.4m of Covid grants received; £4.7m of payments of Covid Business grants paid out and £5m of S31 Business Rates (National non Domestic Rates – NNDR) grants (related to additional Covid reliefs). Given the unique situation we are proposing to create a Collection Fund Reserve, the balance to be released in 2021/22 and 2022/23 to offset the deficit arising from the additional reliefs awarded in April 2020. Other variances include a reduction (£0.297m) in the net transfer from the Nottinghamshire NNDR Pool originally budgeted at £0.4m and net deficit on the revenue budget (£0.093m). The impact of Covid on the revenue budget has mostly been mitigated by in-year savings and service efficiencies (some of which are requested to be carried forward) and both are included in the overall net revenue deficit of £0.093m.

The main variances resulting from Covid are shown in Table 2.

Table 1: Revenue Outturn Position

	Original Budget £'000	Revised Budget £'000	Outturn	Variance
Communities	2,907	3,027	3,164	137
Finance & Corporate Services	3,443	3,493	2,776	-717
Neighbourhoods	6,521	6,538	7,652	1,114
Transformation	2	84	-357	-441
Sub Total	12,873	13,142	13,235	93
Capital Accounting Reversals	-2,131	-2,131	-2,131	0
Minimum Revenue Provision	1,000	1,000	1,000	0
Total Net Service Expenditure	11,742	12,011	12,104	93
Covid Grant Expenditure	0	0	4,647	4,647
Grant Income (New Homes Bonus, S31 and Covid)	-2,329	-2,329	-9,702	-7,373
Business Rates (including SBRR)	-3,984	-3,984	-8,952	-4,968
Council Tax	-6,991	-6,991	-6,991	0
Collection Fund Surplus	-444	-444	-147	297
Total Funding	-13,748	-13,748	-21,145	-7,397
Surplus (-)/Deficit on Revenue Budget	-2,006	-1,737	-9,041	-7,304

Transfer from Reserves for Capital Expenditure	147	147	149	2
Net Revenue Transfer (-)to/from Reserves	1,859	1,590	8,892	-7,302

- 4.3 The above table shows a positive outcome in what has been a difficult year. Service efficiencies and government Covid grants have mitigated losses and the improved outturn position enables the Council to continue to achieve its corporate objectives and support any future budget deficit position arising from legacy Covid issues. As reported in paragraph 4.15, £5.9m of the net transfer to reserves will be required to fund the Business Rates deficit in later years. The Council received £0.01m under the Tax Income Guarantee scheme (TIG) in relation to Council Tax deficits and will be transferred to reserves to be released to offset the deficit over the next three years. As agreed at Cabinet 10 November 2020, £0.2m will also be transferred to the Development Corporation Reserve bringing the total commitments to £6.2m. Carry forward requests are included in Table 6 at paragraph 4.11. The remaining surplus will be transferred to the Organisation Stabilisation Reserve to support future financial pressures.
- 4.4 Technical adjustments for the collection fund are made to account for entries that are required to be reported in the accounts but are reversed through reserves with no impact on the general fund. These accounting adjustments relate to Business Rates (£5.852m) and Council Tax (£0.053m).
- 4.5 The Covid-19 pandemic had a negative effect on the economic outlook at the end of March 2020, resulting in a reduction in value of the Council's Treasury Investments of £1.2m reported in the 2019/20 accounts. However as at 31 March 2021, this position had recovered by £1.1m. The previous reduction in value was charged to the revenue account in 2019/20 in accordance with statute and reversed through reserves. The increase in value is treated in the same way and therefore does not affect the bottom-line revenue position. Whilst the recovery of the investment values is positive, as expected for assets held over a long period, there is still a risk that these values can fluctuate in response to market conditions, particularly with the continued uncertainty brought about by Covid.

Table 2: Main Items Impacting on the Current Revenue Budget

	Pressure/(Saving) (£m) 2020/21
<i>Reductions in income (i)</i>	0.820
Hire of Facilities	0.187
Car Parking	0.361
Council Tax Summons/Overpayments Recovered	0.082
Commercial Activity (eg loss of property income)	0.093
Other Lost Income (Licensing, Hostel, Arts and Events)	0.097

Additional Costs (ii)	1.582
Anti-social behaviour/PPE	0.038
Leisure	1.200
Waste Collection/Street Cleansing	0.193
Other Costs (EH enforcement, Overtime, equipment)	0.151
Total Covid Related Budget Pressure (i + ii)	2.402
Covid related savings (Furlough, NDR grants, events, printing, training, public transport, conferences)	(0.273)
Government funding (Contain and Leisure funding)	(0.522)
Government funding (General)	(2.726)
Total additional funding/savings (iii)	(3.521)
Net Budget surplus (i+ii+iii = A)	(1.119)
In year costs/(savings) - :	
Total in-year net efficiency savings (B)	(1.514)
Net Revenue Efficiencies (A) + (B)	(2.633)
Business Rates surplus	(4.968)
Nottinghamshire Business Rates Pool deficit	0.297
Transfer from Reserves for Capital Expenditure	2
Net in year transfer to reserves	(7.302)
Reserve Commitments (see paragraph 4.3)	6.200
Carry Forwards (see table 6)	0.910
Total Net Projected Budget Variance	(0.192)

- 4.6 As documented at Appendix A the financial position to date reflects a number of positive variances totalling £2.53m. These include staff efficiencies (£0.384m), Interest receipts and bank charges correction (£0.367m), savings relating to Covid restrictions and remote working (£0.273m) and saving on contingency (£0.157m). There are several adverse variances totalling £2.823m. The majority of the adverse variances arise from additional payments to Parkwood – leisure services (£1.2m), lost income from community facility hire (£0.187m), agency costs (£0.198m), and reduced car parking income (£0.361m). These losses have prevailed throughout the year and have been reported on to Cabinet in previous update reports.

Business Rates

- 4.7 The Council ensured that applicable business rates reliefs were applied, including Covid related reliefs, resulting in 926 businesses benefitting from over £11m of additional rates relief.

Table 3: Business Rates Relief

	Value of relief awarded	Number of businesses
Covid Related Relief		
Extended Retail Relief	£10,804,300	847
Childcare Relief	£319,368	38
Total	£11,123,668	885
Other Relief		
Supporting Small Businesses	£34,903	27
Flood Relief	£5,265	3
Local Discretionary Scheme	£7,616.00	10
Newspaper Relief	£316	1
Total	£48,100	41
Total Relief	£11,171,768	926

- 4.8 The Council has also administered a number of grants to support the local economy and these were referenced in the Covid update report to Cabinet in February 2021. The table below shows the funding received as at 31 March 2021. Grant underspend is generally a result of the Council receiving more resources than it needed (given the Government, when estimating resources, would have been unsure of demand).

Table 4: Covid related grants

Grant Name	Grant (£)	Spend (£)	Balance (£)
Retail/Discretionary	(20,417,250)	19,347,460	(1,069,790)
Local Restrictions closed Grants 16 Feb to 31 March	(2,056,060)	1,432,439	** (623,621)
Local Restrictions Grants (closed) addendum	(1,308,402)	900,624	(407,778)
LRSG Closed	(48,352)	66,733	18,381
Wet led pubs	(44,800)	45,000	200
T3 Closed December	(625,454)	416,859	(208,595)
Closed Lockdown	(3,924,000)	2,782,000	(1,142,000)
LRSG Closed Addendum (January)	(1,962,603)	1,391,451	(571,152)
Local restrictions support grant open	(221,446)	219,000	(2,446)
Additional Restrictions Grant	(3,442,398)	3,443,750	1,352

Grant Name	Grant (£)	Spend (£)	Balance (£)
Open December	(27,557)	11,669	(15,888)
Winter Food Grants	(23,800)	22,700	(1,100)
Contain Outbreak Management	(248,771)	168,124	** (80,647)
Opening High Streets Safely	(55,650)*	55,650	0
Hardship funding	(515,389)	514,850	(539)
Total	(34,866,282)	30,818,309	(3,399,355)

*£106,200 was the maximum amount awarded based on actual expenditure incurred and revised to £55,650 based on actual spend.

**£704,268 balances that can be carried forward to 2021/22. Other balances are where schemes have closed and cannot be carried forward.

Test and Trace

4.9 During 2020/21, the Council helped to help support individuals who were self-isolating and on low incomes and cannot work from home with £500 payments from government funding. The table below shows the funding and expenditure up to 31 March 2021. The scheme and funding has now been extended until 30 June 2021, and now includes parents and carers of children who have to isolate.

Table 5: Test and Trace

	Discretionary	Main	Administration
Funding £	75,500	59,000	24,464
Paid £	20,000	38,500	N/A
Number	41	80	N/A

Reserves

4.10 There are a number of movements in Reserves largely agreed as part of the budget setting process and budget monitoring for 2020/21. The overall net movement on reserves is of £8.892m detailed at **Appendix B**. This comprises £9.041m from surplus revenue outturn and £149k relating to capital reserves movements. The key points to note are:

- There are a number of 'transfers out' or use of reserves totalling £2.369m including: £1.077m from the New Homes Bonus reserve, £1m of which is to offset the Minimum Revenue Provision (MRP) arising from internal borrowing to fund the Arena and Cotgrave Masterplan.
- £0.319m is transferred out from the Organisation Stabilisation Reserve. £82k meets the Positive Futures grants; £51k released to meet revenue 2019-20 carry forward commitments and the balance to meet the revenue budget deficit.
- There are a number of 'transfers in' totalling £11.261m that increase reserves. Significant items comprise: £2.311m New Homes Bonus receipts; £2.227 net efficiencies and Covid related grants; Collection fund surplus £5.99m relating to reimbursement of additional reliefs given to businesses in April 2020.

- The New Homes Bonus (NHB) Reserve balance of £8.420m is largely earmarked to fund internal borrowing in relation to capital projects such as the Arena and Cotgrave Masterplan.
- The Collection Fund Reserve balance of £5.99m is earmarked to offset the NDR deficit in 2021/22 of £4m and in 2022/23 of £2m.
- Overall, whilst the level of Earmarked Reserves is a healthy £22.365m, there are risks going forward in terms of the continuing financial pressures from COVID 19, uncertainty regarding Fairer Funding and Business Rates systems and further reductions and commitments from reserves to capital projects. This includes the repayment of internal borrowing for the Arena and Cotgrave Masterplan, which was reliant on NHB receipts and these are predicted to cease at the end of 2022/23.
- The General Fund balance of £2.604m accords with the Council's approved Medium Term Financial Strategy.

Revenue carry forward requests

- 4.11 The Council is committed to growing the Borough, ensuring it maximises available opportunities, particularly linked to the impact of both growth and the economic recovery of the borough, following the pandemic. Below are requests for the use of reserves in 2021/22 (from 2020/21 efficiencies), for both supporting the recovery process and delivery of the Council's priorities totalling £0.910m detailed in table 6 below.

Table 6: Revenue Budget Carry Forward Requests

Edwalton Golf Course feasibility and Masterplan	300,000
Development Corporation	100,000
External Audit increased costs	10,000
Trunk Road Cleansing	30,000
Car Parking – free after 3	30,000
Legal external support	20,000
East Leake LC contract	20,000
Test and Trace unspent provision	55,000
Economic Development Growth Board	44,000
Financial Services Support	30,000
Covid Memorial	24,000
Planning Enforcement Review Funding	20,000
Refuse Collection (net allocation)	75,000
Levelling Up Funding Bid	10,000
Shop Front Grants	6,000
General Contingency (mainly 1.5% potential pay award)	136,000
TOTAL	910,000

Capital

- 4.12 The year-end Capital Programme provision totalled £16.130m (see Table 7 and Appendix C). Actual expenditure in relation to this provision totalled £9.306m (71% of the budget) giving rise to a variance of £6.824m, £6.682m of which is recommended to be carried forward. This position is as expected and as

reported throughout the year. Significant commitments have been made with regard to Bingham Hub, Crematorium and Gresham Pitches and 3G lighting (as some of the more significant projects in the programme) among other capital projects. The wider issues surrounding the Covid pandemic has impacted upon the delivery of some of the schemes and as a result there has been some slippage. The projects have now commenced with the majority of the work expected to be completed in 2021/22. The Capital Programme will be further updated with the revised budget position at September Full Council.

The main variations are as follows:

- Gresham Pitches and 3G lighting £1.258m – to meet contract commitments early 2021/22.
- Bingham Leisure Hub and Offices £2.240m – to meet planned expenditure in line with projected cash flow.
- Cotgrave Regeneration Scheme Phase II £0.477m – enhancements to the second phase of shops continues into 2021/22.
- The Crematorium £0.512m – to meet committed design costs.
- Support for Registered Housing Providers £0.612m as officers continue to explore options for the delivery of affordable housing.

Appendix C highlights the main variances and summarises the carry forward amounts (£6.682m); efficiency savings (£0.292m); overspends (£1k); and acceleration (£0.149m).

Table 7: Capital Summary

CAPITAL PROGRAMME MONITORING - MARCH 2021			
EXPENDITURE SUMMARY	Current Budget	Actual	Variance
	£000	£000	£000
Transformation	6,471	3,241	(3,230)
Neighbourhoods	2,333	897	(1,436)
Communities	2,087	229	(1,858)
Finance & Corporate Services	5,089	4,939	(150)
Contingency	150	0	(150)
	16,130	9,306	(6,824)
FINANCING ANALYSIS			
Capital Receipts	(7,829)	(7,600)	229
Government Grants	(1,702)	(1,519)	183
Use of Reserves	(452)	(149)	303
Grants/Contributions	(573)	(38)	535
Section 106 Monies	(1,271)	-	1,271
Borrowing	(4,303)	-	4,303
	(16,130)	(9,306)	6,824
NET EXPENDITURE	-	-	-

- 4.13 **Appendix D** shows the Outturn position on the Special Expenses budget. Budgets within the Special Expenses area have been impacted by Covid, particularly on the loss of income from hire of venues and bar sales. These losses are included in the net budget deficit of £0.093m. The Special Expenses outturn budget deficit for West Bridgford is £0.060m. This deficit is net of a proportion of Covid Government funding received by the Council as reimbursement for lost sales, fees and charges income. As agreed by the West Bridgford CIL and Special Expenses Group on 25 September 2020, the overall cumulative net deficit at 31 March 2021, will be repaid by way of a loan and included in the budget setting for 2022/23. The total net deficit as at 31 March 2021, is £0.087m comprising of an opening deficit of £0.027m and the in year deficit of £0.060m. The budgets are set using estimates and the timing of expenditure can result in variances against the budget and has resulted in the £0.027m deficit.

Covid-19 Update

- 4.14. The Council has remained in close dialogue with its leisure providers throughout the pandemic and the support package and financial implications reported to Cabinet throughout the year. At 31 March, the total cost to the Council was £1.2m. The Council, in conjunction with Parkwood, submitted and was successful in an application to the National Leisure Recovery Fund for support of £0.226m toward the financial losses incurred. The net losses to the Council stand at £0.974m. Projections indicate that the Parkwood leisure budget should recover for 2021/22.
- 4.15 RBC currently pay East Leake Schools Ltd (ELSL), an annual management fee of £187k in respect of Leisure Management services, inclusive of all utility and operating costs for East Leake Leisure Centre. There has been a dispute over historic utility costs and as a consequence a historic claim of £78k has been agreed and the annual budget going forward will need to be increased by £20k. For 2021/22 expected uplift is included as a carry forward request in table 6.
- 4.16 The 2020/21 NDR position estimated in January 2021 (and on which the 2021/22 budget was set) was a deficit of £4m resulting from additional Covid-related reliefs issued in April 2020. The outturn position at 31 March now stands at £5.9m deficit due to increased risk surrounding appeals and consequently an increase in provisions. Due to statutory accounting arrangements the deficit will not affect the general fund until 2021/22 (£4m estimated in January 2021) and in 2022/23 (difference between the outturn position of £5.9m and the estimated £4m). During 2020/21, the Council were reimbursed the equivalent of the additional reliefs by way of S31 grants which is included in the NDR surplus of £5m in Table 1. As explained in paragraph 4.2 this will be appropriated to the Collection Fund Reserve to smooth the above effects of the deficit in later years.
- 4.17 The in-year Council Tax deficit at 31 March 2021, was £0.144m (estimated at £0.147m in January) and as per statutory accounting arrangements this will be spread over three years (2021/22 to 2023/24). The Council is eligible for Council Tax Income compensation of £0.138m to offset this. However, this will be accounted for in 2020/21 and will therefore be appropriated to the collection fund reserve to be released to offset the deficit over the three years.

- 4.18 The Council has received payment to date of £0.447m from the income reimbursement scheme announced by government in July with a further £0.233 expected for the period December to March bringing the total to £0.68m (subject to final reconciliation adjustments). The scheme reimburses local authorities for 75% lost income from sales fees and charges after the Council has absorbed 5% of the losses. A proportion of the total reimbursement has been allocated to the Special Expense fund to support the lost income from closure of facilities in the West Bridgford area (see paragraph 4.13).

Financial Outturn Conclusion

- 4.19 The financial impact of Covid has been significant and is likely to continue into 2021/22 and beyond. Many other uncertainties prevail which also continue to present significant financial challenges. The Comprehensive Spending Review and both the business rates revaluation and the Fairer Funding reviews which were due to take place in 2020/21 and are now postponed. They were expected in 2021 but this looks increasingly unlikely. Uncertainty over resource allocations will make financial planning even more challenging.
- 4.20 A healthy position on reserves is necessary to insulate the Council against significant financial risks, enabling it to withstand short-term financial shocks. The Covid-19 pandemic has demonstrated how vital a healthy reserves position is to the Council's financial resilience and positively, our position remains stable which enables the Council to deliver its ambitions to improve services and invest and grow the Borough and support its environmental objectives. A number of commitments, both revenue and capital, are identified in the report to be resourced from the improved reserve position, particularly linked to the Council's growth agenda.
- 4.21 The year-end Financial Statements are subject to audit by Mazars and will be considered by the Governance Scrutiny Group in September 2021.

5. Alternative options considered and reasons for rejection

There are no other options identified, subject to the views of Cabinet.

6. Risks and Uncertainties

- 6.1 Failure to comply with Financial Regulations in terms of reporting on both revenue and capital budgets could result in criticism from stakeholders, including both Councillors and the Council's external auditors.
- 6.2 The transfer of the net surplus to reserves will support the budget deficit created by additional business rates relief issued in 2020/21. Carry forward of budget efficiencies will assist the Council to meet its priorities to support and grow the borough. A healthy reserves position is essential to provide resilience against continued pressures and uncertainty from Covid-19 and other risks.
- 6.3 Business Rates is subject to specific risks given the volatile nature of the tax base with a small number of properties accounting for a disproportionate amount of tax revenue, notably in Rushcliffe, Ratcliffe-on-Soar power station. Furthermore, changes in Central Government policy influences Business Rates

received and their timing, for example policy changes on small Business Rates relief.

- 6.4 The Council needs to be properly insulated against such risks hence the need to ensure it has a sufficient level of reserves, as well as having the ability to use reserves to support projects where there is 'upside risk' or there is a change in strategic direction. The Council continues to ensure it is financially resilient at this most difficult of times.

7. Implications

7.1. Financial Implications

Financial implications are covered in the body of the report. These are contained within the body of the report with commentary on revenue (Sections 4.2 to 4.6), Business Rates (section 4.7) reserves (section 4.10), capital (section 4.12).

7.2. Legal Implications

There are no direct legal implications arising from this report.

7.3. Equalities Implications

None.

7.4. Section 17 of the Crime and Disorder Act 1998 Implications

None.

8. Link to Corporate Priorities

Quality of Life	The budget resources the Corporate Strategy and therefore resources all Corporate Priorities.
Efficient Services	
Sustainable Growth	
The Environment	

9. Recommendation

It is RECOMMENDED that Cabinet:

- a) notes the 2020/21 revenue position and efficiencies identified in **Table 1**, the Covid related variances in **Table 2** and approves the carry forwards in **Table 6**;
- b) approves the associated changes to the earmarked reserves as set out at **Appendix B** including the newly created Collection Fund Reserve as stated in paragraph **4.2**;
- c) notes the re-profiled position on capital and approves the capital carry forwards outlined in **Appendix C**; and

- d) notes the update on the Special Expenses outturn and loan position at paragraph 4.13 and in **Appendix D**.

For more information contact:	Peter Linfield Director – Finance and Corporate Services 0115 914 8439 plinfield@rushcliffe.gov.uk
Background papers Available for Inspection:	Council 5 March 2020 – 2020-21 Budget and Financial Strategy; Cabinet 8 September 2020 – Revenue and Capital Budget Monitoring Q1 Cabinet 10 December 2020 – Revenue and Capital Budget Monitoring Q2 Cabinet 9 March 2021 – Revenue and Capital Budget Monitoring Q3 Council 24 September 2020 - Covid 19 Budget 2020/21 and Medium-Term Financial Implications
List of appendices:	Appendix A – Revenue Variance Explanations Appendix B – Movement in Reserves Appendix C – Capital Variance Explanations Appendix D – Special Expenses Position

Revenue Variance Explanations (over £15k)

ADVERSE VARIANCES in excess of £15,000	Reason	Projected Outturn Variance £'000
Communities		
COMMUNITY DEVELOPMENT	Loss of income from facility hire, events and additional responsive works costs	199
PLANNING & GROWTH	Planning Appeals	53
	Agency Costs	129
Finance & Corporate Services		
DEMOCRATIC SERVICES	Additional equipment for remote/virtual meetings	48
REVENUES & BENEFITS	Loss of Council Tax costs recovered, HB Overpayments and cost of professional services	114
Neighbourhoods		
ENVIRONMENTAL HEALTH	Loss of licensing income and costs associated with Covid enforcement	93
LEISURE CONTRACTS & CAR PARKS	Increased payments to Parkwood	1,200
	Increased contract costs at East Leake	124
	Loss of Car Parking Income	361

ADVERSE VARIANCES in excess of £15,000	Reason	Projected Outturn Variance £'000
STRATEGIC HOUSING	Emergency Accommodation (everybody in scheme) and social distancing measures meaning reduced HB income at Hound Lodge	80
WASTE & FLEET MANAGEMENT	Additional agency costs and staffing costs linked to social distancing	99
	Increase tanker waste disposal costs together with reduced usage of service	63
	Increased fleet maintenance and Streetwise costs	114
Transformation		
PROPERTY SERVICES	Rent holidays and loss of rental income on planned acquisition and existing vacancies	127
	Tree Survey Costs	19
Total Adverse Variances		2,823

Revenue Variance Explanations (over £15k)

FAVOURABLE VARIANCES in excess of £15,000		Projected Outturn Variance £'000
Communities		
COMMUNITY DEVELOPMENT	Employee cost efficiencies	-44
	Furlough and NDR grants	-100
	Reduction in Partnership SLA costs and Arts & Events Activities	-74
PLANNING & GROWTH	Income receipts in excess of budget	-127
BUILDING CONTROL	Contract Savings	-18
Finance		
REVENUES & BENEFITS	Employee cost efficiencies	-63
	Housing Benefits	-64
FINANCIAL SERVICES	Investment Income, saving on interest payments and refund of incorrect bank charges	-367
	General Contingency	-157

FAVOURABLE VARIANCES in excess of £15,000		Projected Outturn Variance £'000
PERFORMANCE AND REPUTATION	External Printing savings	-34
ICT	Savings on maintenance contracts and Partnership Arrangement	-48
Neighbourhoods		
LEISURE CONTRACTS & CAR PARKS	Leisure and NDR grants	-247
STRATEGIC HOUSING	Salaries and equipment efficiencies	-27
WASTE & FLEET MANAGEMENT	Additional garden waste income and recycling income and reduction in the price of diesel	-187
ENVIRONMENTAL HEALTH	Covid Grant income relating to COMF, Test and Trace and Enforcement	-296
Transformation		
BSU	Salary efficiencies	-51
ECONOMIC REGENERATION	Salary and projects efficiencies	-183
HUMAN RESOURCES	Legal and Professional and training costs efficiencies	-47
PROPERTY SERVICES	Increased income on Land Holdings and The Point and new unit at Edwalton rent	-166

FAVOURABLE VARIANCES in excess of £15,000		Projected Outturn Variance £'000
	Salary, maintenance contracts and Business Rates efficiencies	-89
CUSTOMER SERVICES	Salary efficiencies	-21
LEGAL	Salary efficiencies and income from partnership working	-55
Total Favourable Variances		-2530
Sum of Minor Variances		-200
TOTAL VARIANCE		93

Movement in Reserves

Movement in Reserves	Balance at 31.03.20	Transfers in	Transfers out	Balance at 31.03.21	Transfers in notes	Transfers out notes
	£000	£000	£000	£000		
Investment Reserves						
Regeneration and Community Projects	1,794	147	(54)	1,887	£76.8k Special Expenses Annuity Charges; £50k in year transfer for WB Play Areas Capital; £20k to Sinking Fund Hook Skatepark	WB Play Areas capital expenditure 20/21
Council Assets and Service Delivery	274		(274)	0		Agreed transfer to Organisation Stabilisation Cabinet 14.07.20
Investment Properties	166	136	(90)	212	From Investment Properties income	To meet capital expenditure in 20/21
New Homes Bonus	7,186	2,311	(1,077)	8,420	Receipt in year	£1m to offset the impact of MRP; £55k Growth Board; and £22k Shop Front Grants
Invest to Save	150		(150)	0		Agreed transfer to Organisation Stabilisation Cabinet 14.07.20

Movement in Reserves	Balance at 31.03.20	Transfers in	Transfers out	Balance at 31.03.21	Transfers in notes	Transfers out notes
Corporate Reserves						
Organisation Stabilisation	1,878	2,227	(319)	3,786	£524k agreed transfer from 3 reserves - Cabinet 14.07.20; £2.588m from in-year efficiencies	£297k shortfall NDR surplus (less £200k transferred to Dev Corp); £82k Positive Futures; £51k to meet agreed c/fwds from 19/20; £89k I & E deficit
Climate Change	1,000		(200)	800		Cabinet 10.11.20 agreed transfer to Development Corporation
Collection Fund S31 Reserve	0	5,990		5,990	S31 Grant reimbursements for additional business rates relief in 21/22 and future	
Development Corporation	100	400	(100)	400	£200k transfer from Climate Change and £200k from in year efficiencies Cabinet 10.11.20	To create the in year provision. Unused and will be carried forward
Risk and Insurance	100			100		
Planning Appeals	349			349		

Movement in Reserves	Balance at 31.03.20	Transfers in	Transfers out	Balance at 31.03.21	Transfers in notes	Transfers out notes
Elections	51	50		101	Agreed in year top-up of reserve	
Operating Reserves	0			0		
Planning	209			209		
Leisure Centre Maintenance	116		(5)	111		To meet capital expenditure in 20/21
Planned Maintenance	100		(100)	0		Agreed transfer to Organisation Stabilisation Cabinet 14.07.20
TOTAL	13,473	11,261	(2,369)	22,365		
General Fund Balance	2,604			2,604		

Capital Programme Summary December 2020

CAPITAL PROGRAMME MONITORING - MARCH 2021						
	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ Acceln (A)	
	£'000	£'000	£'000	£'000	£'000	
TRANSFORMATION						
Manvers Business Park Surface/Drain		42	39	(3)	C	Original works, plus additional 50m length of collapsed slot drain replaced as part of this project now complete. We have identified a further section of slot drain on site which is in poor condition and we intend to replace this too [awaiting confirmation of additional cost], propose that balance is met from a carry forward of the underspend at Colliers BP drainage scheme.
Colliers Business Park Surface/Drain		46	25	(21)	C	Works to make foul sewer connection packaged together and £17k provision merged from Colliers Scheme below, now complete. Proposed to carry forward underspend to support identified works at Manvers BP outlined above and for newly identified enhancements at Colliers.

CAPITAL PROGRAMME MONITORING - MARCH 2021

	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ AccelIn (A)	
	£'000	£'000	£'000	£'000	£'000	
Cotgrave Phase 2		1,819	1,342	(477)	C	Works to be completed mid-April. Carry forward to meet these and any emerging post completion costs.
Bingham Leisure Hub	10,000	3,408	1,168	(2,240)	C	Design costs complete, contractor started on site in Feb 21. All grants now approved: £750k LEP funding for offices and £174k LEP funding for Community Hall received. SUD funding £1.6m for offices to be claimed in 21-22. Detailed cost plans keep projected overall expenditure within the £20m budget. £11m previously rephased to 21/22. Balance to be carried forward to meet commitments.
Manvers Business Park Roof Refurbishment						£200k provision rephased to 21/22.
Manvers Business Park Roller Shutters						£100k provision rephased to 21/22.
Bridgford Park Public Toilets		25	21	(4)	S	Works complete.
Water Course Improvements	60		149	149	A	£60k provision rephased to 21/22. However, urgent restoration works required to be funded by £150k acceleration from £210k provision in 21/22

CAPITAL PROGRAMME MONITORING - MARCH 2021

	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ AccelIn (A)	
	£'000	£'000	£'000	£'000	£'000	
						Capital Programme. Specialist contractor completed works on site early March.
The Point CP Security Gate	20					£20k provision previously rephased to 21/22. £10k will be used to resolve water ingress issues at The Point. £10k retained for gate replacement in 21/22.
The Point		15	15			Substantial waterproofing works to Car Park completed Summer 2020. Some follow up issues identified to resolve water ingress. £10k to be used from provision for security gate in 21/22.
Colliers Way Industrial Units						Brought forward provision of £17k merged with Colliers BP Surface Drain above.
Abbey Road Redevelopment		340	297	(43)	S	Contracts have been exchanged, final completion is subject to conditions. There may be some residual costs associated with the release of this land, but these will be offset against the capital receipt from disposal.

CAPITAL PROGRAMME MONITORING - MARCH 2021

	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ AccelIn (A)	
	£'000	£'000	£'000	£'000	£'000	
Bingham Market Place Improvements	75	89	21	(68)	C	Tree replacement and incidental paving work complete (£22k in 19/20 and £10k in 20/21). Consultant appointed to carry out survey of Buttercross structure and prepare schedule of works ready for tender; listed building consent application/approval likely to be required. Works will run into Spring/Summer 2021, carry forward required.
Bridgford Hall Enhancements		20	9	(11)	C	External decorations complete. Carry forward to meet roofing enhancements.
The Crematorium	4,800	667	155	(512)	C	Land acquired 19/20. Cabinet report 14.07.20 for approval to progress to design stage. Build likely 21/22. Project Management/design costs incurred. £4.5m previously rephased to 21/22. Revised total provision is now £8.5m.
	14,955	6,471	3,241	(3,230)		
NEIGHBOURHOODS						

CAPITAL PROGRAMME MONITORING - MARCH 2021

	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ Accel'n (A)	
	£'000	£'000	£'000	£'000	£'000	
Vehicle Replacement	612	282	182	(100)	S	32t Refuse Freighter bought; £330k rephased to 21/22; £100k balance is uncommitted.
Support for Registered Housing Providers	216	612		(612)	C	£160k contribution committed for second phase garage sites to deliver 10 units of affordable housing. Start on site and practical completion in 21/22. £53k committed for: 2 units of Next Steps accommodation for Rough Sleepers (£44k) and remodelling of Elizabeth House (9k). £40k - £50k commitment to provide a 3 bedroom adapted bungalow to meet a local housing need. Commitments now to be released in 21/22. £1m provision already rephased to future years.
Assistive Technology	12	17	17			Provision for Home alarm units for the vulnerable, budget fully committed.
Discretionary Top Ups	57	57	13	(44)	C	Grant activity slowed due to COVID19 impact. Carry forward to support catch up.
Disabled Facilities Grants	490	627	512	(115)	C	Grant activity slowed due to COVID19 impact. £90k additional MHCLG funding awarded. Carry forward to support catch up.

CAPITAL PROGRAMME MONITORING - MARCH 2021

	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ AccelIn (A)	
	£'000	£'000	£'000	£'000	£'000	
Hound Lodge Access Control System		25		(25)	C	Project paused temporarily; as asset being reviewed from an operational and carbon management perspective - report to be presented to EMT later this year.
Hound Lodge Annexe Patio Doors	35	35	8	(27)	S	Works complete.
Bowls Hall Replacement Furniture	15					£15k provision rephased to 21/22.
Arena Enhancements		115	35	(80)	C	Residual provision to deal with emerging enhancement, health and safety works. Issues addressed 20-21: dampness to the squash court floor and various internal walls around changing areas; various individual pieces of remedial work instructed to address the problems. Carry forward unspent balance.
Car Park Resurfacing		215		(215)	C	Design to commence shortly; procurement will follow. Works will be carried out in 21-22.
Car Park Improvements - Lighting WB		48	28	(20)	S	Works complete.

CAPITAL PROGRAMME MONITORING - MARCH 2021

	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ Accel'n (A)	
	£'000	£'000	£'000	£'000	£'000	
Car Park Improvements - Lighting Other		102	31	(71)	S	Works complete.
CLC Changing Village Enhancements		12	3	(9)	C	Provision for Fire Doors, installation and payment complete.
CLC Pool Lining		25	24	(1)	C	Allocation from Capital Contingency to undertake work during COVID19 closure. Works complete. Carry forward balance to support CLC Changing Village Enhancements.
BLC Improvements		109	5	(104)	C	Residual provision to deal with emerging health and safety enhancement works prior to construction of new leisure centre. Gable end of sports hall roof [facing hockey pitch] required urgent replacement; works complete.
KLC Refurb Pitched/Flat Roof Areas	220					£220k provision rephased to 21/22.
RBC EV Network		52	39	(13)	C	Installation of electric charge points for vehicles in Keyworth and ROT fully funded by a grant from the Department for Transport. Works 75% complete. Balance will be released in 21/22.

CAPITAL PROGRAMME MONITORING - MARCH 2021

	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ Acceln (A)	
	£'000	£'000	£'000	£'000	£'000	
	1,657	2,333	897	(1,436)		
COMMUNITIES						
Gresham Pitches and 3 G Lighting	1,000	1,295	37	(1,258)	C	Contractor appointed and advanced survey/design costs incurred. Scheme funded by £458k grant from Football Foundation; £786k from Section 106 Developer Contribution; £5k Partner Contributions; and £35k Capital Receipts for lighting. Costs currently within budget but may be arising cost pressures. Works to start April 21. Carry forward required.
Gamston Community Centre Toilets	45					£45k provision rephased to 21/22. Site currently being used as NHS vaccination centre.
Lutterell Hall Kitchens and Toilets	50	50		(50)	C	Negotiations ongoing with new lease holder to agree RBC enhancement work to be carried out. Carry forward required to meet identified commitments.

CAPITAL PROGRAMME MONITORING - MARCH 2021

	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ AccelIn (A)	
	£'000	£'000	£'000	£'000	£'000	
Gresham Upgrade 3G Pitch Lighting	35					To ensure uniformity of lighting and ease of maintenance, Property decided that lighting to existing pitch will be replaced in tandem with installation of lighting to new pitch - scheme budget merged with that for new pitch above.
RCP Front Footpath Improvements	15					£15k provision rephased to 21/22
RCP Visitor Centre	250	10		(10)	C	Main provision for the Visitor Centre rephased to 21-22 previously. Carry forward this £10k for toilet improvements.
VE 75th Commemoration	20	20		(20)	C	Celebrations on hold due to COVID.
RCP Toilets and Educational Building						Provisions rephased to 21-22 and merged with RCP Visitor Centre.
Capital Grant Funding		59	10	(49)	C	2 grants approved £20k of which £10k released by 31.03.21: 2 applications pending up to £30k, £9k unallocated so identified as a saving. This amount requested to be carried forward and allocated to RCP Visitor Centre.
RCP Vehicle Access Controls						£15k provision previously rephased to 21/22

CAPITAL PROGRAMME MONITORING - MARCH 2021

	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ AccelIn (A)	
	£'000	£'000	£'000	£'000	£'000	
Bridgford Park Trim Trail		10	9	(1)	C	Works complete, minor saving to be carried forward to meet new Play Area commitments.
Play Areas - Special Expense	50	59		(59)	C	£81k allocated to Boundary Road Cycle Track. £10k allocated to Bridgford Park Trim Trail replacement. Order to be placed imminently. The balance of this provision needs to be carry forward for enhancements to Alford Road.
Boundary Rd Cycle Track Special Expense		81	3	(78)	C	£81k allocated from the provision for Play Areas. Contract appointed, works to commence Apr 21 carry forward required. Minor saving may be realised.
RCP Skatepark	220	218	74	(144)	C	Works to commence Q4 and contractor payment to be met. Carry forward required.
West Park Fencing and Drainage		32	33	1	O	Works complete.
West Park Car Park Lighting		18	11	(7)	S	Scheme complete.
West Park Public Toilet Upgrade		20		(20)	C	Tender paused whilst Streetwise occupation/requirements reviewed.
West Park Julien Cahn Pavilion						£40k Provision previously rephased to 21/22. Scheme scope being reviewed.

CAPITAL PROGRAMME MONITORING - MARCH 2021

	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ AccelIn (A)	
	£'000	£'000	£'000	£'000	£'000	
Skateboard Parks		190	38	(152)	C	Actual to part fund expenditure on RCP Skatepark (£110k committed to RCP Skatepark in total). Potential new allocation of £40k being assessed. Balance of £40k unallocated and identified as a saving. Request for this sum to be carried forward for RCP Visitor Centre.
Warm Homes on Prescription	54	25	14	(11)	C	Grant due to COVID19 impact. Expenditure is met from Better Care Funding. Sufficient provision made in 21-22 programme. Carry forward balance to support DFGs.
	1,739	2,087	229	(1,858)		
FINANCE & CORPORATE SERVICES						
Information Systems Strategy	335	385	255	(130)	C	Acquisitions under the strategy continue to support business development. £50k provision previously rephased to 21/22 for Edge Switches. Further slippage required as funds fully committed to meet expenditure in 21/22.
Streetwise Loan 20/21	150	150	150			Loan advance made 30.10.20 for acquisition of vehicles/plant and upgrade works to Unit 10 Moorbridge.

CAPITAL PROGRAMME MONITORING - MARCH 2021

	Original Budget	Current Budget	Actual YTD	Variance	Carry fwd (C)/ Saving (S)/ Overspend (O)/ Accel'n (A)	
	£'000	£'000	£'000	£'000	£'000	
Asset Investment Strategy		4,554	4,534	(20)	S	Two acquisition of Business Units in West Bridgford completed. Small saving as associated professional fees less than estimated.
	485	5,089	4,939	(150)		
CONTINGENCY						
Contingency	100	150		(150)	C	Original Estimate £100k plus brought forward £95k less £25k to undertake work to CLC Pool Lining during COVID19 closure; £20k Bridgford Hall Enhancements. Carry forward balance to support the ambitious 21-22 Capital Programme.
	100	150		(150)		
TOTAL	18,936	16,130	9,306	(6,824)		

Special Expenses Outturn 2020/21

	2020/21 Original £	Outturn £	Variance £	Reasons for variance
West Bridgford				
Parks & Playing Fields	404,400	509,999	105,599	Loss of income from sports hire and additional security on Bridgford Park
West Bridgford Town Centre	95,900	87,169	-8,731	
Community Halls	28,700	80,856	52,156	Loss of income offset by business rates grants
Contingency	14,700	0	-14,700	
Annuity Charges	76,800	76,800	0	
Sinking Fund (The Hook)	20,000	20,000	0	
Gov't Income Loss reimbursement	0	-73,764	-73,764	Share of Sales Fees and Charges reimbursement
Net revenue charge	640,500	701,060	60,560	Deficit of £60k (plus opening balance of £27k) to be met from loan
RCCO	50,000	53,935	3,935	£8,960 Bridgford Park Trim Trail; £3,350 Boundary Rd Cycle Track; £41,625 enhancement work to West Park
Total West Bridgford	690,500	754,995	64,495	
Keyworth				
Cemetery	8,800	6,230	-2,570	Lower repairs and support service recharge
Annuity Charge	1,300	1,300	0	
Total	10,100	7,530	-2,570	
Ruddington				

Cemetery & Annuity Charges	11,300	9,600	-1,700	Lower repairs and support service recharge
Total	11,300	9,600	-1,700	
TOTAL SPECIAL EXPENSES	711,900	772,125	60,225	